



Detroit Children's Fund (DCF) believes that all children, no matter their circumstances, have the innate talent to learn, grow, and succeed in life. Detroit is undergoing an exciting renaissance, but our city's turnaround will not be fully realized until all its children have access to an excellent school. For more information, visit www.detroitchildrensfund.org.

DIRECTOR OF SCHOOL PROGRAMMING AND PARTNERSHIPS

The role of the Director of School Programming and Partnerships is to advance DCF's mission and to support the leadership and vision of its partners. The scope of this work involves the co-management of all school-based programs, partnerships, and grants to maximize the collective impact on student and school outcomes with school partners, and to seek opportunities to innovate toward student achievement and school transformation. This role will also ensure DCF is a supportive partner for all grantees by stewarding and monitoring the success of school grants and by providing solutions where challenges arise. As someone with expertise in urban education, schools, and school leadership, this person will serve as a "thought partner" to district, network, and school-based executive leadership and other educational non-profits.

This position will serve DCF and the community we serve in two meaningful ways:

- Co-manage and offer expertise to DCF Partners regarding the DCF School Improvement Portfolio, including all DCF school programs, major investments, and school support provided to districts, networks, and schools within the city of Detroit.
- Work with our school partners to drive systemic change with respect to district and school leadership development, teacher development, talent retention, wrap around services, etc. and by co-constructing a shared vision of what excellent instructional leadership looks like.

The Director of School Programming and Partnerships will gain exposure to grant-making, professional networking, and local/national learning opportunities. This role also provides opportunities to acquire a more sophisticated understanding of Detroit's educational landscape.

CORE RESPONSIBILITIES

- Supervise the implementation of educational resources offered to schools to establish replicable foundations at a flagship site that could be scaled across additional site(s).
- Co-design the scope and sequence and co-facilitate the professional development and training experiences for district, network and school leaders, and their instructional leadership teams on a range of topics, including leading with an equity lens, adaptive leadership, data-driven instructional cycles, change management, observation and feedback cycles, learning acceleration, talent management, etc.
- Support increased academic outcomes for historically underserved students by providing direct coaching for school leaders and instructional leadership teams.
- Co-manage DCF's school grants and investment portfolio, including grant agreements, payment schedules, progress reports, and the facilitation of quarterly StepBack meetings.
- Collaborate with partner, state, network, and/or district leadership to observe and deliver concrete, actionable feedback to school leaders.

- Responsible for co-facilitating goals-based coaching aligned to program priorities and differentiated for individual leaders and school needs to strengthen district/school instructional expertise.
- Research and arrange critical non-profit collaboration meetings and excellent school visits to high achieving and high performing organizations/schools with similar demographics as the schools served in the DCF portfolio who execute best practices and achieve results.
- Co-design and co-facilitate the Tui Roper Liberation Fellowship equity trainings for district, network, and school leaders and their leadership teams and teachers.
- Manage and mentor Achievement Team staff by facilitating weekly one-on-ones and goals-based coaching aligned to DCF's priorities that are differentiated for the individual.
- Provide direction for organizing, codifying, and improving the School Programming calendar, systems, professional development materials, and grant making processes.
- Effectively navigate technological tools and platforms for strong facilitation of in-person and virtual meetings and presentations (PowerPoint, Zoom, Teams, Canva, Google Suite, Microsoft Suite, etc.).
- Co-construct DCF's annual Impact Report after collecting and analyzing school achievement data and student success metrics from all school programming, partnerships, and grants executed throughout the year.
- Assist DCF Team with preparing pertinent materials for Board Meetings, presentations at local and national conferences, DCF Town Halls, and other partners or audiences.
- Collect and spotlight School Programming success stories for DCF's social media platforms, publications, Board Meeting presentations, and annual events including but not limited to the annual dinner and golf outing.

REQUIRED KNOWLEDGE, SKILLS, & ABILITIES

- ✓ Bachelor's degree. Administrative certification or graduate degree preferred.
- ✓ Strong background in school leadership experience that may include the following: master teacher, instructional coach, assistant principal, principal, principal supervisor.
- ✓ Minimum of five (5) years of relevant experience in or with school administration.
- ✓ Familiarity with typical school systems and educational processes.
- ✓ Demonstrated and unshakeable belief that all children can achieve, and schools play the most vital role in helping them do so.
- ✓ Nuanced understanding of the research behind and pedagogy that supports the Common Core State Standards and College and Career Ready shifts.
- ✓ Demonstrated ability to analyze school instructional and culture data, including student assessments and school surveys, to diagnose challenges, determine highest leverage priorities, and devise coaching plans for district leaders, school leadership and teachers.
- ✓ Ability to see the through-line of development needs for leaders at the district, network, and school level, and how their development will impact teachers and students.
- ✓ Excellent fiscal management and stewardship of budget and programmatic investments.
- ✓ Outstanding relationship management skills that offer districts, networks and school leaders strong leadership development and strategic coaching that meets school needs and maintains DCF's brand as a reputable, results-driven organization.

- ✓ Excellent customer service and interpersonal skills to engage diverse stakeholders, backgrounds, and communities.
- ✓ Advanced oral and written skills with strong public speaking and presentation skills to communicate with tact and diplomacy to achieve program goals.
- ✓ Equity is at your core. Demonstrated experience leading with an acute Diversity, Equity, Inclusion and Anti-racism lens, as well as a Social Emotional Learning lens that 1) promotes high impact practices for historically marginalized student populations, families, and communities, and 2) shows a commitment to challenge historical inequity to dismantle systemic racism.
- ✓ You are an influencer. You hold extremely high expectations of yourself and colleagues. You communicate those expectations in a direct, caring, and motivating way.
- ✓ You are a learner. You have a deep hunger for professional growth and continuous feedback.

WHAT WE OFFER

DCF offers competitive pay commensurate with experience along with a comprehensive benefits package. The salary range for this position is \$90,000-\$130,000. We offer an inclusive environment where staff are encouraged to bring their whole selves to work every day. DCF may offer a relocation stipend to defray the cost of moving for this role, if applicable. The hours for this role are flexible and might include some nights and weekends, depending on conference, school programs, events and professional development sessions.

[APPLY NOW!](#)

The priority application deadline for this position is Tuesday, August 15, 2023. It is in your best interest to apply as soon as possible.

Detroit Children's Fund is an Equal Employment Opportunity Employer